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| **Sixpence New and Expansion Application Checklist** | |
| **A district contact or community partner must attend the RFP webinar to apply. The live webinar will be held at the time below:**  Monday, June 21, 2021, | 4:00 to 5:00 p.m. CST | https://zoom.us/j/94285006957 | |
|  | **Important Documents to Review** |
|  | Sixpence Application RFP Guidance |
|  | Quality Criteria Center Base or Quality Criteria Family Engagement |
|  | Budget Parameters |
| **Documents to Submit** | |
|  | Application |
|  | Operating Budget Template |
|  | Start Up Budget Template |
|  | Statement of Commitments |

Application documents can be found at the Sixpence website at <https://www.singasongofsixpence.org/-lb-342/materials.html>

**To submit** Click on “LOGIN” on the right-hand side. Username:  **Sixpence2021** and password: **apply21.** Applications must be uploaded electronically to the Sixpence website by 5:00 p.m. CST, July 13, 2021. Upon submission of your application, you will receive a confirmation via email that your application has been received. If you do not receive a confirmation of receipt by July 16, 2021, please contact Stephanni Renn at [srenn@nebraskachildren.org](mailto:srenn@nebraskachildren.org). Applications that do not contain all required information will be returned and not be considered unless a completed application is resubmitted prior to the deadline. Scanned signatures are acceptable.