

**Nebraska Early Childhood Education Endowment**

**Board of Trustees**

**Wednesday, June 12, 2019**

**Minutes**

**Welcome & Introductions**

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on June 12, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Nicole Vint, Cara Small, Helen Raikes, and Sophie Kock (joined at 1:22pm.)  Absent: Holly Hatton Bowers.

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman and Stephanni Renn (Sixpence Administrative Education Specialists) Deb Reiman (Sixpence Administrative Education Specialist for CCP), Cheryl Marks, Caitlin Goin, Kevin Cloonan, and Mary Jo Pankoke, (Nebraska Children), Mike Medwick and Ben Baumfalk (First Five Nebraska), and Michaela Hirshman (DHHS).

**Approve Minutes from March 27, 2019**

The Minutes state that Kevin Cloonan shared the 5-year Forecast Report. Amy Bornemeier’s name should replace Kevin’s as he was absent. A motion was made by Helen Raikes to approve the minutes noting the needed change. Second, by Nicole Vint. Voting yes: Melody Hobson, Sophie Kock, Cara Small, and Helen Raikes. No opposition, motion carried.

**Review Financial Reports, funding forecast and status of CCDF subaward and CCP contracts**

The Board reviewed the Financial Reports submitted by NDE finance team. It was noted that Shane Rhian is no longer with NDE and his replacements were invited, but did not attend. The Board has questions regarding the funds in both Endowments; Melody Hobson, Kevin Cloonan and Amy Bornemeier will follow up with the finance team at NDE.

Kevin Cloonan shared the 5-year Forecast Report for the State and Private funds and noted that the State has increased the amount from general funds of $4.5M due to the $200,000 budget cut restoration. This will alleviate concerns about the TA and Evaluation costs could be overspent as soon as the end of this year.

Amy Bornemeier shared the CCP expenditures reimbursement report and discussed the status of processing the claims and submitting them to NDHHS for reimbursement.

**Discuss and approve 2019-2020 continuation funding requests, designating NCFF to contract with Districts providing Child Care Partnership programs**

The TA team provided an overview of the current grantees and discussed additional funds requested to support unmet needs.

**Additional Funding Requests Home/Center:**

**District**  **Additional Funds Requested and TA Recommended**

Aurora $11,250 salaries and fringe

Central City $11,250 salaries and fringe

Columbus $10,000 salaries and fringe

Hastings $10,000 salaries and fringe

HTRS $6,000 salaries and professional development

Lexington $15,000 salaries and professional development

Lincoln Home $24,000 salaries and fringe

Lincoln SLC $2,000 supervisor salary

Millard $11,250 salaries and fringe

Papillion-La Vista $5,000 salary to add extended days

Schuyler $21,000 salaries and fringe

Scottsbluff $18,000 salaries

Seward $7,000 mileage

St Paul $11,250 salaries

**Total Additional Funding $163,000**

**Additional Funding Requests CCP:**

Kearney $87,725 costs associated with adding a second Coach

**Total Additional Funding CCP $87,250**

**Continuation Funding Requests:**

**District**  **Model** **Budget** **TA Recommendation**

Alliance Center ~~$91,250~~ continued funding

$95,250

Auburn Home $84,392 continued funding

Auburn CCP $200,000 continued funding

Aurora Home $86,250 continued funding

Broken Bow Home $183,500 continued funding

Central City Home ~~$86,250~~ contingent upon

$75,000

Chadron CCP $202,057 continued funding

Columbus Home $160,000 contingent upon evaluation

compliance

Crete Home $327,500 continued funding

Falls City Home $273,958 continued funding

Falls City CCP $225,000 continued funding

Fremont Home $322,000 continued funding

Garden County Home $86,000 continued funding

Gering CCP $238,376 continued funding

Grand Island Home $159,870 continued funding

Grand Island CCP $225,000 continued funding

Hastings Home $85,000 continued funding

Hastings CCP $225,000 continued funding

Humboldt Table Rock Home $80,000 contingent upon enrollment

Kearney Center ~~$248,170~~ continued funding

$284,712

Kearney Home $115,000 contingent funding

Kearney CCP $274,350 continued funding

Lexington Home $244,450 continued funding

Lincoln Home $205,200 contingent upon enrollment

Lincoln Educare Center $379,900 contingent upon ratio & supervision

compliance

Lincoln SLC Center $408,300 continued funding

Loup City Home $161,250 continued funding

Millard Home $86,275 contingent upon enrollment &

documentation compliance

Norfolk Home $160,000 continued funding

Omaha Educare Home $159,710 continued funding

Omaha Educare Center $581,250 continued funding

Omaha ELCs Center $534,040 continued funding

Papillion-LaVista Home $81,000 continued funding

Plattsmouth Home $75,000 contingent upon intensity and

duration compliance

Ord Home $91,250 contingent funding

Santee Center $88,750 contingent upon ratio & documentation compliance

Schuyler Home $326,000 continued funding

Scottsbluff Home $323,000 continued funding

Seward-Milford-Centennial Home $167,000 continued funding

Sidney CCP $164,041 continued funding

St Paul Home $86,250 contingent upon enrollment

UmonhonNation Center $121,050 contigent upon staff qualifications

Winnebago Educare Center $250,000 continued funding

York Home $321,610 continued funding

York CCP $225,000 continued funding

Unallocated CCDF CCP $10,782 to be allocated

**Total Continuation Funding Home/Center: $7,240,425**

**Total Continuation Funding CCP: $1,989,606**

It was noted that $10,782 in unallocated CCDF funds remained. Amy recommended that the Panhandle districts be considered to support their continuing partnerships with exisiting child care providers as they are implementing Pyramid. The Board indicated that TA staff should work with the existing CCP districts and allocate those remaining funds based on need.

A motion was made to approve additional funds as recommended by TA staff. by Melody Hobson. Second, by Helen Raikes. Voting yes: Cara Small, Nicole Vint, Melody Hobson, Helen Raikes, and Sophie Kock. No opposition, motion carried.

A motion was made to approve continuation grants with contingencies, as recommended by TA staff, designating NCFF to contract with the approved districts for CCP programs by Melody Hobson. Second, by Nicole Vint. Voting yes: Cara Small, Nicole Vint, Helen Raikes, and Sophie Kock. No opposition, motion carried.

**Discuss and approve Endowment funding request from Panhandle CCPs**

The Board discussed a request from Nici Johnson at ESU13 regarding funding for promotional items. The Panhandle CCPs are requesting $3,000-$5,000 in private funding to promote their Sixpence CCP programs, which is not an allowable expense under the federal CCDF monies that fund these programs. The Board acknowledged the limitations of the funding source, and concurred that programmatic promotional items are not necessary to increase the quality of care for infants and toddlers.

A motion was made to deny the Panhandle CCP request by Sophie Kock. Second, by Melody Hobson. Voting yes: Cara Small, Nicole Vint, Melody Hobson, and Sophie Kock. Abstaining: Helen Raikes, motion carried.

**Discuss and approve UNMC Evaluation Budgets and Scopes of Work, designating Board Chair to sign contract for Homevisiting and Center based programs, and NCFF for CCP programs**

Amy Bornemeier presented Work Scopes and Budgets for Sixpence Evaluation, prepared by UNMC-MMI; CCP plan is separate from Homevisiting and Center-based programs. Melody Hobson requested that the budget be revised to include positions only with no names to reduce the difficulty they’ve experienced with submitting expense claims.

A motion was made to authorize the Board Chair and NCFF to approve the revised UNMC Evaluation scopes of work and budgets, and sign the contracts by Melody Hobson. Second, by Sophie Kock. Voting Yes: Nicole Vint, Melody Hobson, Helen Raikes, and Sophie Kock. Absent: Cara Small. No opposition, motion carried.

**Review Board Appointment Terms and Acknowledge Sophie Kock’s appointment term**

Sophie Kock’s replacement has been appointed and this is her last meeting. The Board acknowledged and thanked her for her work. Kristy Feden will be joining the Board at the September meeting; Amy Bornemeier will provide her with an orientation.

The meeting ended at 3:55 pm with a ***motion to adjourn*** by Helen Raikes. Second by Cara Small. Voting yes: Melody Hobson, Nicole Vint, Helen Raikes, and Cara Small. No opposition, motion carried.

**Next Meeting Date: September 18, 2019; approval of technical assistance budget and presentation of Evaluation Report**