



**Nebraska Early Childhood Education Endowment  
Board of Trustees  
Wednesday, September 19, 2018  
Minutes**

**Welcome & Introductions**

The meeting of the Sixpence Board of Trustees was called to order at 1:00 p.m. on September 19, 2018 at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2<sup>nd</sup> floor Conference Room, Lincoln.

Trustees present: Nicole Vint (representing the CEO of the Nebraska Department of Health and Human Services), Cara Small, Holly Hatten Bowers, Sofia Kock, Melody Hobson (representing the Commissioner of the Nebraska Department of Education), and Helen Raikes (joined at 1:10pm).

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman and Stephanni Renn (Sixpence Administrative Education Specialists), Cheryl Marks, Mary Jo Pankoke, and Kevin Cloonan (Nebraska Children), Becky Veak (First Five Nebraska), Michaela Hershman (DHHS), and Shane Rhian (NDE Finance Director).

**Approve Minutes from June 1, 2018**

A motion was made to approve the minutes by Nicole Vint. Second by Sofia Kock. Voting yes: Cara Small, Sofia Kock, Holly Hatten Bowers, Melody Hobson, Helen Raikes, and Nicole Vint. No opposition, motion carried.

**Review Financial Reports; discuss status of CCDF Sub-Award between DHHS and NCFE for Child Care Partnership Grants**

Shane Rhian presented the financial reports; currently there's \$4.4M in the cash fund and \$4.8M in state general funds for aid to grantees. There's \$400,000 in the cash fund and \$240,000 in state general funds for technical assistance and evaluation. The last quarterly distribution from the public endowment invested with the State of Nebraska showed lower returns than the previous quarters. Thus, Shane revised the annual estimate for distribution to be received from the public endowment on the financial statements. He also pointed out that although the cash flow for the grant payments to school districts is not a concern, the cash flow will be an issue for the technical assistance and evaluation contracts with NCFE and Monroe Meyer Institute. Shane's projection shows a \$36,000 deficit in funds available for those contracts, however the increase with the endowment distribution from the public side should help with that. Kevin Cloonan also expressed concerns for sustaining the current amounts of the technical assistance and evaluation contracts beyond the current year. Kevin's financial forecast report projects \$850,000 being distributed from the private endowment. Kevin Cloonan added that there are cash reserves that can handle the commitments made to the school districts for the current grant year. Shane concluded that there was a significant decrease in the public endowment in which currently there are \$7.25M in grants and almost \$550,000 in contracts. The Board discussed different options to address the concerns, including seeking CCDBG funds to support the increasing evaluation costs as the Child Care Partnership grants continue to expand.

**Review Grantee Status Report and Hastings' Child Care Partnership Update**

Karen Pinkelman and Stephanni Renn highlighted grantees who are receiving additional technical assistance around enrollment and turnover in Home Visitor Specialists.

Amy Bornemeier provided an update on the status of the Child Care Partnership grantees, many of them have already met and exceeded the Step 3 requirement. Amy discussed the impact of some of the child care partners closing and shared that an Early Childhood Business Summit is being planned with other statewide partners to bring small business management knowledge and tools to early childhood providers next summer. Amy also provided an update on one of the provider partners in Hastings with whom HPS has ended their partnership due to licensing concerns.

### **Discuss and approve request from Schuyler Community Schools to change their partnership with CNCAP**

Stephanni Renn discussed Schuyler Community Schools' request to change their partnership with CNCAP, with whom they were contracting homevisiting services. Both entities have mutually decided that it would be in the best interest for SCS to hire a bilingual Sixpence Home Visiting Specialist, effective October 1, 2018, pending Board approval. Partnerships with CNCAP will continue through family engagement opportunities and referring families.

A motion was made to approve Schuyler Community Schools request to change their partnership with CNCAP by Helen Raikes. Second by Nicole Vint. Voting yes: Cara Small, Sofia Kock, Melody Hobson, Nicole Vint, Helen Raikes, and Holly Hatton Bowers. No opposition, motion carried.

### **Discuss and approve remaining Child Care Partnership Grant applications**

Amy Bornemeier discussed the three child care partnership applications that were not previously selected- Grand Island, Red Cloud, and York. Amy had reached out to all school districts, including North Platte who was previously selected, but declined the award. North Platte declined to be considered. After reviewing the application feedback with Red Cloud, they withdrew their application because the model doesn't match the grant criteria and the community lacks licensed childcare providers with whom to partner. York and Grand Island submitted letters outlining their plan to revise their original application and budget based on the application feedback and a request for the Board to determine a starting date for the grant. Amy suggested a mid-grant term start date of January 1, 2019, as was done with previous grants. The current CCDF budget had allocated \$199,489 for each grant that would allow for partial year funding for this grant cycle 2018-19.

A motion was made to approve York and Grand Island's revision plans and to approve the revised budgets at the November Board meeting by Helen Raikes. Second by Melody Hobson. Voting yes: Nicole Vint, Melody Hobson, Cara Small, Helen Raikes, and Holly Hatton Bowers. No opposition, motion carried.

### **Review and approve revised 2018-19 UNMC-MMI Evaluation Plan and Budgets, designating Board Chair to sign 2018-19 contract and 2017-18 contract amendment**

Amy Bornemeier stated that the UNMC contract that was approved the previous board meeting was not able to be executed within the required timeframe, which requires an amendment of the 2017-18 contract to extend the end date to September 30, 2018 and the approval of a new contract for October 1<sup>st</sup> through June 30, 2019 allowing for 2 separate budgets. The amendment for the Sixpence Home and Center-based grants is \$37,503 and for the CCP grants is \$7,518, for a total amended amount of \$45,021. The 2018-19

new contract amount for Home and Center-based grants is \$121,265 and CCP is \$57,725, for a total of \$178,990. The total 2018-19 annual contract cost including the amended contract is \$224,011. This current evaluation cost includes Auburn and Hastings but not the two new potential Child Care Partnership grantees.

A motion was made to approve the amended budgets from UNMC-MMI, designating the Board Chair to sign the 2017-18 amendment and 2018-19 contract with UNMC-MMI by Sofia Kock. Second by Cara Small. Voting yes: Nicole Vint, Melody Hobson, Cara Small, Sofia Kock, Helen Raikes, and Holly Hatten Bowers. No opposition, motion carried.

**Review 2017-18 Evaluation Report:**

Barb Jackson provided copies of the Sixpence Early Learning Fund 2017-2018 Evaluation Report and provided a Powerpoint presentation on the findings and recommendations for the Sixpence Home and Center-based programs and the CCP grants.

The meeting ended at 3:42 pm with a *motion to adjourn* by Melody Hodson. Second by Nicole Vint. Voting yes: Nicole Vint, Cara Small, Holly Hatten Bowers, Sofia Kock, Helen Raikes, and Melody Hobson.

**Next Meeting Date: Wednesday, November 14, 2018 1:00-4:00 p.m.**

Agenda items: Elect Chair and Vice-Chair & approve 2019 meeting dates