



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, September 18, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on September 18, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Cara Small, Kristy Feden, and Helen Raikes. Absent: Holly Hatton Bowers and Nicole Vint.

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman, Stephanni Renn and Deb Reiman (Sixpence Administrative Education Specialists), Cheryl Marks, Deb Reiman, Betty Medinger, Kevin Cloonan, and Mary Jo Pankoke, (Nebraska Children and Families Foundation), Shelby Watson (Lincoln Public Schools), Jennifer Mai and Harlan Feather (NDE Finance.)

Approve Minutes from June 12, 2019

A motion was made by Melody Hobson to approve the minutes. Second, by Cara Small. Voting yes: Melody Hobson, Kristy Feden, Cara Small, and Helen Raikes. No opposition, motion carried.

Review Financial Reports, funding forecast and status of CCP contracts/expenditures; discuss questions regarding Endowment Funds

The Board reviewed financial reports including expenditures from the Child Care Partnership programs. Amy Bornemeier reported that the 2018-2019 expenditures are still being received and School Districts have until September 30th to submit final expenditures. 2019-20 budgets are being revised and approved by Michaela Hirschman before contracts can be executed by NCFE.

Jennifer Mai and Harlan Feather discussed the Financial Reports. Currently there's \$4.8M in the cash fund and \$4.8M in state general funds for aid to grantees. There's \$277,000 in the endowment cash fund and \$245,000 in the state general funds for technical assistance and

evaluation contracts. There hasn't been a distribution from the public endowment in the first quarter of this grant cycle, however \$1.675M is projected by the end of the year.

Kevin Cloonon discussed the 5-year Forecast Report which reflects the State and Private funds, as reported by NDE. Kevin used a historical trend for what the State has contributed from General Funds and the Public Endowment, and what the Private Endowment has contributed to the cash fund to project funding and current obligations. One of the differences that Jennifer noticed in Shane's calculation was that he wasn't updating the balance of the year-to-date expenditures for the TA and evaluation contracts, so she made adjustments to those balances. In addition, Kevin increased his projection to what the private and public can contribute. For the Child Care Partnership funds (CCDBG), there is currently \$1.989M to be used for the contracts with school districts partnering with childcare providers, and \$78,000 to UNMC Monroe Meyer Institute for evaluation. Based on a history of underutilization, the amount set aside for Board meeting costs will be adjusted from \$8,000 to \$1,000.

Review 2018-2019 Evaluation Report

Rosie Zweiback from UNMC Monroe Meyer Institute distributed and presented the Sixpence 2028-19 Annual Evaluation Report. Rosie reviewed highlights from evaluation of the center, homevisiting, and CCP programs. The full report will be made available on the Sixpence website. The Board discussed a desire to understand more about where children were transitioning to when they exited the program.

Review All Grantee Status Report

Karen Pinkelman, Stephanni Renn, and Deb Reiman provided highlights from each school district's programs, including status of funds expended, Step Up to Quality ratings, enrollment, and turnover rates in Home Visitors.

Approve 2018-19 carryover request from Crete Public School

Karen Pinkelman presented the carryover request of \$14,994 for professional development from Crete Public Schools and reported that the funds weren't expended due to district personnel turnover.

A motion was made by Helen Raikes to approve Crete's carryover request. Second by, Cara Small. Voting Yes: Melody Hobson, Cara Small, Helen Raikes, Kristy Feden, and Helen Raikes. No opposition, motion carried.

Approve release of Kearney Public Schools' remaining funding allocation

Karen Pinkelman reminded the Board that Kearney Public School's 2018-19 funding for their homevisiting program was approved at \$115,000, which was half the requested amount, due to Quality Criteria not being met. Karen reported that with monthly TA visits to support the new administrative team, Kearney Public Schools has made progress towards meeting the the Quality Criteria outlined in their Action Plan, and recommended that funding for the remainder of the year be released.

A motion was made by Helen Raikes to release Kearney Public Schools \$115,000 that was held back for the 19-20 program year. Second, by Cara Small. Voting yes: Kristy Feden, Cara Small, Melody Hobson, and Helen Raikes. No opposition, motion carried.

Approve TA plan and budget, designating Board Chair to sign contract with NCFE

Amy Bornemeier presented the proposal for the \$697,568 two-year TA budget, which includes training Karen Pinkelman and Stephanni Renn to be trainers for the Facilitating Attuned Interactions (FAN) reflective supervision model that Nebraska has adopted through the Ericksen Institute. By allowing Karen and Stephanni to be trainers they can train the supervisors, as well as teachers and home visitors, who can then use reflective practices with the families that they're working with. The cost is \$34,000 to train Karen and Stephanni with additional costs for travel to provide the required follow up for the programs that have gone to the training. This helps to meet the Sixpence quality indicator around providing reflective supervision, as training on this is not offered routinely in the state.

A motion was made by Helen Raikes to approve the \$697,568 two-year TA plan and budget, designating the Board Chair to sign contract with NCFE. Second, by Kristy Feden. Voting yes: Cara Small, Kristy Feden, Melody Hobson, and Helen Raikes. No opposition, motion carried.

Approve 2020 meeting dates 1:00-4:00pm:

Wednesday, January 15

Wednesday, March 18 (allocation approval)

Wednesday, June 10 (continuation funding and evaluation budget approval)

Wednesday, September 16 (evaluation report)

Wednesday, November 18

A motion was made to approve 2020 meeting dates by Kristy Feden. Second, by Helen Raikes. Voting yes: Cara Small, Nicole Vint, Melody Hobson, Kristy Feden, and Helen Raikes.

The meeting ended at 3:34 pm with a ***motion to adjourn*** Melody Hobson. Second by Kristy Feden. Voting yes: Melody Hobson, Kristy Feden, Helen Raikes, and Cara Small. No opposition, motion carried.

Next Meeting Date: Wednesday, November 20, 2019

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