



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, January 16, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:01 p.m. on January 16, 2019 at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Sophie Kock, Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Nicole Vint, Holly Hatton Bowers, and Helen Raikes (joined at 2:31 pm).

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman and Stephanni Renn (Sixpence Administrative Education Specialists), Cheryl Marks, Mary Jo Pankoke, and Kevin Cloonan (Nebraska Children), Joan Luebbers, Ben Baumfalk (First Five Nebraska), Michaela Hershman (DHHS), and Shane Rhian (NDE Finance Director).

Approve Minutes from November 14, 2018

A motion was made to approve the minutes by Melody Hobson. Second by Sophie Kock. Voting yes: Melody Hobson and Sophie Kock. Abstain: Nicole Vint and Holly Hatton Bowers. No opposition, motion carried.

Review Financial Reports

Shane Rhian presented the financial reports; currently there's \$3.2M in the Cash Fund and \$4.2M in State General Funds. Shane Rhian projects to have \$1.8M left in the Endowment Cash Fund at the end of the year for future activities. The projected deficit and funds available for Technical Assistance and Evaluation did decrease due a slightly larger than forecasted distribution from the public endowment for the 4th quarter of 2018. The governor submitted his budget proposal to the legislature and he did not make any adjustments to the aid programs distributed through NDE, which includes the \$4.8M appropriated for the Sixpence program. However, he did not restore the \$200,000 that was previously cut.

Kevin Cloonan presented the Financial Forecast for the Sixpence State and Private Funds and the CCDF Funds for the next five years. Currently there are no changes from the last board meeting. The deficit in the funds available for Technical Assistance and Evaluation are forecasted to be slightly overspent at the end of this fiscal year, which will only decline in the next few years. Amy Bornemeier stated that from the Technical Assistance contract perspective they are underspent as compared to the budget due to the TA team making expenditure cutbacks wherever possible. The Evaluation team is also making expenditure cutbacks wherever possible.

Nicole Vint provided an update and stated that the large bulk of the CCDF budget was previously agreed upon prior to the government shutdown. An additional \$12M in CCDF was received for federal fiscal year of 2018 which is projected to receive the same increase for this year. Nicole Vint and Michaela Hirshman advised that evaluation costs for the CCP grants can be included in future CCDF-funded

Sixpence CCP budget as a grant activity, per clarification from the Office of Childcare and ACF. The Board will address continuation funding and grantee allocation at the next meeting in March.

Discuss cost-savings options for evaluation and TA contracts

Karen Pinkelman discussed and reviewed cost-savings options for evaluation and TA contracts. Karen and Stephanni did an overview on data goals and how to use that data to improve practice, work with families, and improve outcomes. Based on that information and taking in consideration of what Barb Jackson and Rosie Zweiback advised, they presented the Board with several cost-saving options related to evaluation. The Board will continue to discuss and make decisions in the future as necessary.

Review All Grantee Status Report

Amy Bornemeier, Karen Pinkelman and Stephanni Renn presented the updated report which notes enrollment and any funds left unspent for 2016-2017 and 2017-2018. This information will be taken into consideration for funding allocation decisions at the March meeting.

Approve revised Home Visiting Specialist Qualifications

A motion was made to postpone the discussion regarding revising the Home Visiting Specialist Qualifications, by Melody Hobson as it relates to Rule 11 and she would like to have additional time to review. Second by Nicole Vint. Second by Helen Raikes. Voting yes: Sophie Kock, Holly Hatton Bowers, Melody Hobson, and Nicole Vint. No opposition, motion carried.

Review and Approve Child Care Partnership Mini Grant Budgets from Falls City, Kearney, Auburn, and Hastings

Amy Bornemeier reviewed the CCP Mini Grant budgets from Falls City, Kearney, Auburn, and Hastings. Each proposed a plan to use a one-time award of \$37,000 to fund materials/equipment/activities which increase the quality of care being provided by existing child care partners.

A motion was made to approve the Child Care Partnership Mini Grant Budgets for Falls City, Kearney, Auburn, and Hastings by Sophie Kock. Second by Nicole Vint. Voting yes: Melody Hobson, Holly Hatton Bowers, Sophie Kock, and Nicole Vint. No opposition, motion carried.

Review 2015-16 Biennial Report and Recommend Changes for 2017-18 Biennial Report

Amy Bornemeier presented the 2015-2016 Biennial Report to the legislature that First Five Nebraska had previously prepared. The report highlights overview of programming, outcomes, and impacts. For the 2017-18 Report, the Board recommended including the Impact section of the 2017-18 Evaluation Report and possibly reworking the Conclusions and Implications section, then linking the reader to the actual report for more detailed information. Amy made a recommendation to include a CCP program highlight since this wasn't included in the last Biennial Report. The Board recommended several examples within program type be provided as success stories rather than feature a specific family or program. Sixpence TA

staff are working with First Five Nebraska to have a draft of the report to be approved at the March meeting.

Review Board Appointment Terms

Sophie Kock's term expired December 2018. Helen Raikes' term expires December 2019. Holly Hatton Bowers, Cara Small, Nicole Vint, and Melody Hobson terms ends December 2020.

The meeting ended at 2:49 pm with a ***motion to adjourn*** by Sophie Kock. Second by Nicole Vint. Voting yes: Sophie Kock, Melody Hobson, Nicole Vint, Helen Raikes, and Holly Hatton Bowers.

Next Meeting Date: Wednesday, March 27, 2019 1:00-4:00 p.m.



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, March 27, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on March 27, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Sophie Kock, Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Nicole Vint, Holly Hatton Bowers, and Helen Raikes (joined at 2:17 pm).

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman and Stephanni Renn (Sixpence Administrative Education Specialists) Deb Reiman (Sixpence Administrative Education Specialist for CCP), Caitlin Goin and Mary Jo Pankoke, (Nebraska Children), Ben Baumfalk (First Five Nebraska), Michaela Hershman (DHHS), and Shane Rhian (NDE Finance Director).

Approve Minutes from January 16, 2019

A motion was made by Sophie Kock to approve the minutes. Second, by Nicole Vint. Voting yes: Melody Hobson and Sophie Kock, Nicole Vint and Holly Hatton Bowers. No opposition, motion carried.

Review Financial Reports, funding forecast and status of CCP grants

Shane Rhian presented the financial reports; currently, there's \$3.1M in the Cash Fund and \$2M in State General Funds. It is projected to have \$1.8M carryover at the end of the grant cycle for grant activities and carry over \$22,000 in TA funds. The General Fund appropriation from the Legislature for the 2018-19 term was \$4.8M which was \$200,000 less than the previous year. Currently, the appropriations committee has written the restoration of \$200,000 into the

budget. Concerns were raised with the economic forecasting for agriculture due to the recent flooding.

Kevin Cloonon shared the 5-year Forecast Report for the State and private funds and noted that there will be TA and evaluation funding constraints in 2021 under the current funding availability.

Nicole Vint provided an update and stated there is extra funding from 2018 for Infants and Toddlers. They are currently working on amending the 2018 subaward to NCFF to include \$26,767 for evaluation of the CCP grants March 1- June 30, 2019, reducing the contracted amount of the evaluation contract from NDE. Next year \$65,000 is projected for CCP evaluation costs, which can be covered entirely by CCDF subaward to NCFF via contract with UNMC.

Discuss and approve the use of grant funds for District-owned building occupancy costs

Amy Bornemeier requested clarification surrounding whether districts can use their Sixpence funds to pay for occupancy cost of their Sixpence programs and Sixpence staff members. Historically, this allocation of funds has not been requested, and districts were advised to use occupancy costs as a match.

A motion was made by Helen Raikes to deny the use of grant funds to pay for any occupancy cost for Sixpence funded employees and programs housed in buildings owned by the District. Seconded Nicole Vint. Voting yes: Melody Hobson, Nicole Vint, Holly Hatton Bowers, and Helen Raikes. No opposition, motion carried.

Discuss letter received from Tim Heckenlively (Falls City) and approve response letter

Amy Bornemeier shared a letter discussing reimbursement concerns from Falls City's Superintendent, Tim Heckenlively. As of Feb 22nd, Fall City Public Schools did not have reimbursement for their expenditures that they've been incurring since July 1, 2018 for their CCP program. Amy explained that the delay was due to the delay in funding allocation from the feds to DHHS and then the subsequent delay of subaward to NCFF. Amy shared that no communication from Falls City regarding hardships had been shared with her. Falls City has since received its reimbursement for \$89,819. There has not been another claim submitted at this time. Concerns regarding the fact that this was the second year in a row there was a lag time for funds being released to grantees. DHHS is already working on the 2019-20 subaward for the known CCDF Infant/Toddler funds of \$413,194 to NCFF to avoid the lag time in the future. The additional allocation from the feds can be amended when that amount is known.

A motion was made to approve the response letter by Sophie Kock. Second, by Melody Hobson. Voting yes: Melody Hobson, Sophie Kock, Nicole Vint, and Holly Hatton Bowers. No opposition, motion carried.

Review All Grantee Status Report

Amy Bornemeier, Karen Pinkelman , and Stephanni Renn presented the grantee status report, including program updates and allocation recommendations.

A discussion was held about Hastings, Lincoln, and Kearney as they will be losing supervisors and administrators at the end of the program year. Updates were given regarding communities that were affected by the recent flood. The Board requested keeping the external circumstances in mind in looking at attendance rates and the timing of evaluations for those programs in communities effected by the flooding.

Seward: Superintendents of Milford, Seward, and Centennial Schools have decided to move away from the current level of partnership with Blue Valley Community Action. They've decided to partner with ESU6 for the 2019-20 year. ESU6 will take over the supervisory role of the program and employee the Sixpence staff members. Blue Valley employs current home visitors. The home visitors will be given the option to stay with Sixpence and become employees of ESU6.

Kearney: The Board was informed of the upcoming retirement of the Administrator that oversees the Sixpence programs. Staff turnover and supervision have been, and currently, are concerns. Sixpence staff conducted a CQI visit and reviewed files in August and interviewed KPS staff. Due to lack of follow through with grant requirements, KPS was provided an action plan in September. As a result of the August action plan, a file review was conducted again in February. The same quality indicators were still not being met during this subsequent review. Funding allocation options were discussed. Karen Pinkelman asked the Board to give Kearney time to restructure and recommended partial funding with the ability to receive additional funding mid-term if action items were satisfactorily addressed. Intensive TA will be provided.

The Board discussed a recurring concern for Sixpence is the high turnover rate for home visitors. Helen Raikes asked for more information from Sixpence staff on why the turnover rate is high and different solutions to explore with a focus on pay equity.

Amy Bornemeier provided updates on Child Care Partnerships. The allocation of federal funds is projected to be the same if not slightly higher. As the first cohort of five districts are ending their first year three-year grant terms, programs are seeking new partnerships, as well as supporting the initial partners with training and coaching with reduced monthly visits. Nicole Vint expressed concern on the number of dollars that were left unspent and the ramifications for DHHS. The Board discussed considering the amount of unused funds for the CCP grants as they vote on 2019-20 allocations.

Review and approve 2019-20 funds allocations

<u>Grantee School District</u>	<u>Program Model</u>	<u>Recommended 2019-20 Allocation</u>
Alliance	Center	\$95,250
Auburn	Home	\$84,392
	CCP	\$200,000 (CCDF funded)
Aurora	Home	\$75,000
Broken Bow	Home	\$183,500
Central City	Home	\$75,000
Chadron	CCP	\$191,134 (CCDF funded)
Columbus	Home	\$150,000
Crete	Home	\$327,500
Falls City	Home	\$273,958
	CCP	\$225,000 (CCDF funded)
Fremont	Home	\$322,000
Garden County	Home	\$86,000
Gering	CCP	\$228,124 (CCDF funded)
Grand Island	Home	\$159,870
	CCP	\$225,000
Hastings	Home	\$75,000
	CCP	\$225,000
Humboldt Table Rock	Home	\$80,000
Steinauer		
Kearney	Home	\$230,000
	Center	\$284,712
	CCP	\$186,625 (CCDF funded)
Lexington	Home	\$229,450
Lincoln	Center- Educare	\$379,900
	Home	\$181,200
	Center- SCLCs	\$406,300
Loup City	Home	\$161,250
Millard	Home	\$75,025
Norfolk	Home	\$150,000
Omaha	Center- Educare	\$581,250
	Home- Educare	\$159,710
	Center- OELCs	\$534,040
Ord	Home	\$79,000
Papillion-LaVista	Home	\$81,000
Plattsmouth	Home	\$75,000
Santee	Center	\$88,750
Schuyler	Home	\$305,000
Scottsbluff	Home	\$305,000
Seward Consortium	Home	\$160,000
Sidney	CCP	\$235,719 (CCDF funded)

St. Paul	Home	\$75,000
Umo ⁿ ho ⁿ Nation	Center	\$121,050
Winnebago	Center- Educare	\$250,000
York	Home	\$321,610
	CCP	\$225,000 (CCDF funded)
Total Allocations	Home & Center	\$7,221,717
Total Allocations	CCP	\$1,941,602 (CCDF funded)
Grand Total Allocations		\$9,163,319

The Board discussed the opportunity for current grantees to request additional funding to address their unmet needs in their Year-End Report and 2018-19 Continuation Request.

After reviewing the recommended allocations and considering the discussion, a motion was made by Helen Raikes to approve the 2019-2020 funding allocations for the previously awarded amounts except for Kearney Public Schools home-based program and Childcare Partnership Grants. Seconded Nicole Vint. Voting yes: Melody Hobson, Nicole Vint, Holly Hatton Bowers, and Helen Raikes. No opposition, motion carried.

A motion was made by Helen Raikes to approve funding for Kearney Public Schools at a half rate of \$115,000 with the opportunity to release the remaining funding after six months if contingencies are met. Seconded Melody Hobson. Voting yes: Melody Hobson, Nicole Vint, Holly Hatton Bowers, and Helen Raikes. No opposition, motion carried.

A motion was made by Nicole Vint to approve the Childcare Partnership Grant 2019-2020 funding allocations for the previous amounts except for Chadron, Sidney, and Gehring Public Schools, whose allocations shall reflect a deduction amount consisting of half of the unspent funds from 2018-19. Seconded Melody Hobson. Voting yes: Melody Hobson, Nicole Vint, Holly Hatton Bowers, and Helen Raikes. No opposition, motion carried.

Discuss the strategy of utilizing all publicly available funding sources

The Board discussed whether Sixpence center-based programs should be required to have the families they serve to apply for the DHHS childcare subsidy and utilize the CACFP. It was advised that all publicly available sources of funding should be utilized, if possible, by school districts. It was suggested that districts may want to explore the possibility of an incentive program for parents of the enrolled children to fill out the necessary paperwork for child care subsidy. The Board requested that Districts keep documentation regarding the efforts they have made towards receiving child care subsidy.

Discuss CCP partnership challenges related to LB 547

Amy Bornemeier communicated to the Board challenges districts were having surrounding the language in LB547, which created the funding for CCP grants. The language of the law states that the childcare provider must be enrolled in Step Up to Quality before the grant term beginning. The language excludes Districts from partnering with any providers who were not previously enrolled. Obtaining a Step three by the end of the initial three-year grant term has also been a challenge for those providers that started their partnership after the initial grant start date.

Approve revised Quality Criteria/Indicators for all Sixpence grant models

Amy Bornemeier presented requested changes to Sixpence Quality Indicators/Criteria for all program models. Changes were made to:

- Staff Qualifications (Home and CCP) and related Policy on using grant funds for home-based staff tuition reimbursement, allowing all home-based staff, not just bilingual staff, to follow that policy;
- Evaluation (CCP) to provide additional evaluation options for CCPs who have achieved a Step 5 to continue partnering beyond the initial 3 year grant term;
- Intensity and Duration of Services (Home) to include documentation of parent-child interactions at home visits;
- Supervision (Home and CCP) to include documentation review for grant compliance and CCP Coach Supervision aligned with the home and center grants;
- Administration (all models) to include use of the Technology Position Statement.

A motion was made by Helen Raikes to approve all the revised quality indicators except for the requirement that the CCP providers follow the Technology Position Statement. Seconded Nicole Vint. Voting yes: Melody Hobson, Nicole Vint, Holly Hatton Bowers, and Helen Raikes. No opposition, motion carried.

Review and approve the 2017-18 Biennial Report

The Board reviewed the report and complimented First Five Nebraska on the quality.

A motion was made to approve the Biennial report (pending the "s" typo on page 2) by Holly Hatton-Bowers. Seconded by Melody Hobson. Voting yes: Melody Hobson, Nicole Vint, Helen Raikes, and Holly Hatton Bowers. No opposition, motion carried.

Review Board Appointment Terms

Amy Bornemeier thanked Sophie Kock for her attendance at the meeting. The Governor's office has yet to name a replacement for her position.

The meeting ended at 3:55 pm with a ***motion to adjourn*** by Nicole Vint. Second by Helen Raikes. Voting yes: Melody Hobson, Nicole Vint, Helen Raikes, and Holly Hatton Bowers. No opposition, motion carried.

Next Meeting Date: June 12, 2019; approval of continuation funding and evaluation budgets



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, June 12, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on June 12, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Nicole Vint, Cara Small, Helen Raikes, and Sophie Kock (joined at 1:22pm.) **Absent:** Holly Hatton Bowers.

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman and Stephanni Renn (Sixpence Administrative Education Specialists) Deb Reiman (Sixpence Administrative Education Specialist for CCP), Cheryl Marks, Caitlin Goin, Kevin Cloonan, and Mary Jo Pankoke, (Nebraska Children), Mike Medwick and Ben Baumfalk (First Five Nebraska), and Michaela Hirshman (DHHS).

Approve Minutes from March 27, 2019

The Minutes state that Kevin Cloonan shared the 5-year Forecast Report. Amy Bornemeier's name should replace Kevin's as he was absent. A motion was made by Helen Raikes to approve the minutes noting the needed change. Second, by Nicole Vint. Voting yes: Melody Hobson, Sophie Kock, Cara Small, and Helen Raikes. No opposition, motion carried.

Review Financial Reports, funding forecast and status of CCDF subaward and CCP contracts

The Board reviewed the Financial Reports submitted by NDE finance team. It was noted that Shane Rhian is no longer with NDE and his replacements were invited, but did not attend. The Board has questions regarding the funds in both Endowments; Melody Hobson, Kevin Cloonan and Amy Bornemeier will follow up with the finance team at NDE.

Kevin Cloonan shared the 5-year Forecast Report for the State and Private funds and noted that the State has increased the amount from general funds of \$4.5M due to the \$200,000 budget cut restoration. This will alleviate concerns about the TA and Evaluation costs could be overspent as soon as the end of this year.

Amy Bornemeier shared the CCP expenditures reimbursement report and discussed the status of processing the claims and submitting them to NDHHS for reimbursement.

Discuss and approve 2019-2020 continuation funding requests, designating NCFE to contract with Districts providing Child Care Partnership programs

The TA team provided an overview of the current grantees and discussed additional funds requested to support unmet needs.

Additional Funding Requests Home/Center:

<u>District</u>	<u>Additional Funds Requested and TA Recommended</u>
Aurora	\$11,250 salaries and fringe
Central City	\$11,250 salaries and fringe
Columbus	\$10,000 salaries and fringe
Hastings	\$10,000 salaries and fringe
HTRS	\$6,000 salaries and professional development
Lexington	\$15,000 salaries and professional development
Lincoln Home	\$24,000 salaries and fringe
Lincoln SLC	\$2,000 supervisor salary
Millard	\$11,250 salaries and fringe
Papillion-La Vista	\$5,000 salary to add extended days
Schuyler	\$21,000 salaries and fringe
Scottsbluff	\$18,000 salaries
Seward	\$7,000 mileage
St Paul	\$11,250 salaries
Total Additional Funding	\$163,000

Additional Funding Requests CCP:

Kearney \$87,725 costs associated with adding a second Coach
Total Additional Funding CCP \$87,250

Continuation Funding Requests:

<u>District</u>	<u>Model</u>	<u>Budget</u>	<u>TA Recommendation</u>
Alliance	Center	\$91,250 \$95,250	continued funding
Auburn	Home	\$84,392	continued funding
Auburn	CCP	\$200,000	continued funding
Aurora	Home	\$86,250	continued funding
Broken Bow	Home	\$183,500	continued funding
Central City	Home	\$86,250 \$75,000	contingent upon
Chadron	CCP	\$202,057	continued funding

Columbus	Home	\$160,000	contingent upon evaluation compliance
Crete	Home	\$327,500	continued funding
Falls City	Home	\$273,958	continued funding
Falls City	CCP	\$225,000	continued funding
Fremont	Home	\$322,000	continued funding
Garden County	Home	\$86,000	continued funding
Gering	CCP	\$238,376	continued funding
Grand Island	Home	\$159,870	continued funding
Grand Island	CCP	\$225,000	continued funding
Hastings	Home	\$85,000	continued funding
Hastings	CCP	\$225,000	continued funding
Humboldt Table Rock	Home	\$80,000	contingent upon enrollment
Kearney	Center	\$248,170 \$284,712	continued funding
Kearney	Home	\$115,000	contingent funding
Kearney	CCP	\$274,350	continued funding
Lexington	Home	\$244,450	continued funding
Lincoln	Home	\$205,200	contingent upon enrollment
Lincoln Educare	Center	\$379,900	contingent upon ratio & supervision compliance
Lincoln SLC	Center	\$408,300	continued funding
Loup City	Home	\$161,250	continued funding
Millard	Home	\$86,275	contingent upon enrollment & documentation compliance
Norfolk	Home	\$160,000	continued funding
Omaha Educare	Home	\$159,710	continued funding
Omaha Educare	Center	\$581,250	continued funding
Omaha ELCs	Center	\$534,040	continued funding
Papillion-LaVista	Home	\$81,000	continued funding
Plattsmouth	Home	\$75,000	contingent upon intensity and duration compliance
Ord	Home	\$91,250	contingent funding
Santee	Center	\$88,750	contingent upon ratio & documentation compliance
Schuyler	Home	\$326,000	continued funding
Scottsbluff	Home	\$323,000	continued funding
Seward-Milford-Centennial	Home	\$167,000	continued funding
Sidney	CCP	\$164,041	continued funding
St Paul	Home	\$86,250	contingent upon enrollment
Umo ⁿ ho ⁿ Nation	Center	\$121,050	contigent upon staff qualifications
Winnebago Educare	Center	\$250,000	continued funding
York	Home	\$321,610	continued funding

York	CCP	\$225,000	continued funding
Unallocated CCDF	CCP	\$10,782	to be allocated
Total Continuation Funding Home/Center:		\$7,240,425	
Total Continuation Funding CCP:		\$1,989,606	

It was noted that \$10,782 in unallocated CCDF funds remained. Amy recommended that the Panhandle districts be considered to support their continuing partnerships with existing child care providers as they are implementing Pyramid. The Board indicated that TA staff should work with the existing CCP districts and allocate those remaining funds based on need.

A motion was made to approve additional funds as recommended by TA staff. by Melody Hobson. Second, by Helen Raikes. Voting yes: Cara Small, Nicole Vint, Melody Hobson, Helen Raikes, and Sophie Kock. No opposition, motion carried.

A motion was made to approve continuation grants with contingencies, as recommended by TA staff, designating NCCF to contract with the approved districts for CCP programs by Melody Hobson. Second, by Nicole Vint. Voting yes: Cara Small, Nicole Vint, Helen Raikes, and Sophie Kock. No opposition, motion carried.

Discuss and approve Endowment funding request from Panhandle CCPs

The Board discussed a request from Nici Johnson at ESU13 regarding funding for promotional items. The Panhandle CCPs are requesting \$3,000-\$5,000 in private funding to promote their Sixpence CCP programs, which is not an allowable expense under the federal CCDF monies that fund these programs. The Board acknowledged the limitations of the funding source, and concurred that programmatic promotional items are not necessary to increase the quality of care for infants and toddlers.

A motion was made to deny the Panhandle CCP request by Sophie Kock. Second, by Melody Hobson. Voting yes: Cara Small, Nicole Vint, Melody Hobson, and Sophie Kock. Abstaining: Helen Raikes, motion carried.

Discuss and approve UNMC Evaluation Budgets and Scopes of Work, designating Board Chair to sign contract for Homevisiting and Center based programs, and NCCF for CCP programs

Amy Bornemeier presented Work Scopes and Budgets for Sixpence Evaluation, prepared by UNMC-MMI; CCP plan is separate from Homevisiting and Center-based programs. Melody Hobson requested that the budget be revised to include positions only with no names to reduce the difficulty they've experienced with submitting expense claims.

A motion was made to authorize the Board Chair and NCFF to approve the revised UNMC Evaluation scopes of work and budgets, and sign the contracts by Melody Hobson. Second, by Sophie Kock. Voting Yes: Nicole Vint, Melody Hobson, Helen Raikes, and Sophie Kock. Absent: Cara Small. No opposition, motion carried.

Review Board Appointment Terms and Acknowledge Sophie Kock's appointment term

Sophie Kock's replacement has been appointed and this is her last meeting. The Board acknowledged and thanked her for her work. Kristy Feden will be joining the Board at the September meeting; Amy Bornemeier will provide her with an orientation.

The meeting ended at 3:55 pm with a ***motion to adjourn*** by Helen Raikes. Second by Cara Small. Voting yes: Melody Hobson, Nicole Vint, Helen Raikes, and Cara Small. No opposition, motion carried.

Next Meeting Date: September 18, 2019; approval of technical assistance budget and presentation of Evaluation Report



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, September 18, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on September 18, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Melody Hobson (representing the Commissioner of the Nebraska Department of Education), Cara Small, Kristy Feden, and Helen Raikes. Absent: Holly Hatton Bowers and Nicole Vint.

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman, Stephanni Renn and Deb Reiman (Sixpence Administrative Education Specialists), Cheryl Marks, Deb Reiman, Betty Medinger, Kevin Cloonan, and Mary Jo Pankoke, (Nebraska Children and Families Foundation), Shelby Watson (Lincoln Public Schools), Jennifer Mai and Harlan Feather (NDE Finance.)

Approve Minutes from June 12, 2019

A motion was made by Melody Hobson to approve the minutes. Second, by Cara Small. Voting yes: Melody Hobson, Kristy Feden, Cara Small, and Helen Raikes. No opposition, motion carried.

Review Financial Reports, funding forecast and status of CCP contracts/expenditures; discuss questions regarding Endowment Funds

The Board reviewed financial reports including expenditures from the Child Care Partnership programs. Amy Bornemeier reported that the 2018-2019 expenditures are still being received and School Districts have until September 30th to submit final expenditures. 2019-20 budgets are being revised and approved by Michaela Hirschman before contracts can be executed by NCCF.

Jennifer Mai and Harlan Feather discussed the Financial Reports. Currently there's \$4.8M in the cash fund and \$4.8M in state general funds for aid to grantees. There's \$277,000 in the endowment cash fund and \$245,000 in the state general funds for technical assistance and

evaluation contracts. There hasn't been a distribution from the public endowment in the first quarter of this grant cycle, however \$1.675M is projected by the end of the year.

Kevin Cloonon discussed the 5-year Forecast Report which reflects the State and Private funds, as reported by NDE. Kevin used a historical trend for what the State has contributed from General Funds and the Public Endowment, and what the Private Endowment has contributed to the cash fund to project funding and current obligations. One of the differences that Jennifer noticed in Shane's calculation was that he wasn't updating the balance of the year-to-date expenditures for the TA and evaluation contracts, so she made adjustments to those balances. In addition, Kevin increased his projection to what the private and public can contribute. For the Child Care Partnership funds (CCDBG), there is currently \$1.989M to be used for the contracts with school districts partnering with childcare providers, and \$78,000 to UNMC Monroe Meyer Institute for evaluation. Based on a history of underutilization, the amount set aside for Board meeting costs will be adjusted from \$8,000 to \$1,000.

Review 2018-2019 Evaluation Report

Rosie Zweiback from UNMC Monroe Meyer Institute distributed and presented the Sixpence 2018-19 Annual Evaluation Report. Rosie reviewed highlights from evaluation of the center, homevisiting, and CCP programs. The full report will be made available on the Sixpence website. The Board discussed a desire to understand more about where children were transitioning to when they exited the program.

Review All Grantee Status Report

Karen Pinkelman, Stephanni Renn, and Deb Reiman provided highlights from each school district's programs, including status of funds expended, Step Up to Quality ratings, enrollment, and turnover rates in Home Visitors.

Approve 2018-19 carryover request from Crete Public School

Karen Pinkelman presented the carryover request of \$14,994 for professional development from Crete Public Schools and reported that the funds weren't expended due to district personnel turnover.

A motion was made by Helen Raikes to approve Crete's carryover request. Second by, Cara Small. Voting Yes: Melody Hobson, Cara Small, Helen Raikes, Kristy Feden, and Helen Raikes. No opposition, motion carried.

Approve release of Kearney Public Schools' remaining funding allocation

Karen Pinkelman reminded the Board that Kearney Public School's 2018-19 funding for their homevisiting program was approved at \$115,000, which was half the requested amount, due to Quality Criteria not being met. Karen reported that with monthly TA visits to support the new administrative team, Kearney Public Schools has made progress towards meeting the the Quality Criteria outlined in their Action Plan, and recommended that funding for the remainder of the year be released.

A motion was made by Helen Raikes to release Kearney Public Schools \$115,000 that was held back for the 19-20 program year. Second, by Cara Small. Voting yes: Kristy Feden, Cara Small, Melody Hobson, and Helen Raikes. No opposition, motion carried.

Approve TA plan and budget, designating Board Chair to sign contract with NCFE

Amy Bornemeier presented the proposal for the \$697,568 two-year TA budget, which includes training Karen Pinkelman and Stephanni Renn to be trainers for the Facilitating Attuned Interactions (FANI) reflective supervision model that Nebraska has adopted through the Erickson Institute. By allowing Karen and Stephanni to be trainers they can train the supervisors, as well as teachers and home visitors, who can then use reflective practices with the families that they're working with. The cost is \$34,000 to train Karen and Stephanni with additional costs for travel to provide the required follow up for the programs that have gone to the training. This helps to meet the Sixpence quality indicator around providing reflective supervision, as training on this is not offered routinely in the state.

A motion was made by Helen Raikes to approve the \$697,568 two-year TA plan and budget, designating the Board Chair to sign contract with NCFE. Second, by Kristy Feden. Voting yes: Cara Small, Kristy Feden, Melody Hobson, and Helen Raikes. No opposition, motion carried.

Approve 2020 meeting dates 1:00-4:00pm:

Wednesday, January 15

Wednesday, March 18 (allocation approval)

Wednesday, June 10 (continuation funding and evaluation budget approval)

Wednesday, September 16 (evaluation report)

Wednesday, November 18

A motion was made to approve 2020 meeting dates by Kristy Feden. Second, by Helen Raikes. Voting yes: Cara Small, Nicole Vint, Melody Hobson, Kristy Feden, and Helen Raikes.

The meeting ended at 3:34 pm with a ***motion to adjourn*** Melody Hobson. Second by Kristy Feden. Voting yes: Melody Hobson, Kristy Feden, Helen Raikes, and Cara Small. No opposition, motion carried.

Next Meeting Date: Wednesday, November 20, 2019



**Nebraska Early Childhood Education Endowment
Board of Trustees
Wednesday, November 20, 2019
Minutes**

Welcome & Introductions

The meeting of the Sixpence Board of Trustees was called to order at 1:04 p.m. on November 20, 2019, at Nebraska Children and Families Foundation, 215 Centennial Mall South, 2nd floor Conference Room, Lincoln.

Trustees present: Lauri Cimino (representing the Commissioner of the Nebraska Department of Education), Nicole Vint Kristy Feden, and Helen Raikes (arrived at 2:01 p.m.), Holly Hatton Bowers Absent: Melody Hobson and Cara Small.

Also in attendance: Amy Bornemeier (Sixpence Administrator), Karen Pinkelman, Stephanni Renn, Deb Reiman (Sixpence Administrative Education Specialists), Cheryl Marks, Betty Medinger, Kevin Cloonan, and Mary Jo Pankoke, (Nebraska Children), Jennifer Mai and Harlan Feather (NDE Finance), Jennifer Goettemoeller, Joan Lubbers (NDE), Michaela Hershman (DHHS), and John Miles (attorney representing Cline Williams).

Approve Minutes from September 18, 2019

A motion was made by Kristy Feden to approve the minutes. Second, by Helen Raikes. Voting yes: Kristy Feden and Helen Raikes. Abstaining, Nicole Vint, Lauri Cimino, and Holly Hatton Bowers.

Amend Jun 12, 2019 Board Minutes to reflect corrected continuation

- Alliance \$95,250
- Central City \$75,000
- Kearney Center \$284,712

A motion was made by Helen Raikes to approve the amended minutes. Second, by Nicole Vint. Voting yes: Kristy Feden, Nicole Vint, and Helen Raikes. Abstaining, Holly Hatton Bowers.

Review Financial Reports and funding forecast; discuss Endowment Funds

The board reviewed financial reports and Jennifer Mai discussed the financial reports. Currently there's \$3.4M in the cash fund and 4.7M in state general funds for aid to grantees. Harlan Feather stated, in which Kevin Cloonan has in the past, to keep a watchful eye on the cash balance pending on the grants that come in fully extended will affect the cash balance.

Kevin Cloonan addressed two reports, the state and public funds and the CCDF funds for the Child Care Partnership. Kevin focused on the state and private funds that has a 5 year projection. He picked up with the work that Jennifer has done and then project the next 4 years on top of that. Kevin's forecast for 2019-2020, his numbers mirror the same as Jennifer's numbers which is then forecasted. However, Kevin pointed out a change that was made to the amount of public funding which is forecasting to be contributed to the cash fund in the years 2020-2021 and moving forward. The representatives from the Investment Council had their projected earnings for the public endowment to be 2.68%. Kevin lowered his projections in those future years based upon what is the balance and the public endowment to reflect the projections that was stated for the public endowment funds. This also lowered the private endowment (which is private investment that Nebraska Children manages). That contribution to the cash fund is 50% of what the state has contributed from their public endowment. The effect of both of those are to decrease the revenues. In the future, 4-5 years, the amount of funds available for TA and evaluation could be overdrawn as was stated a year or two ago when Shane addressed it. It is the same forecast for the Child Care Partnership CCDF funds which is subject to change. Kevin also presented the private endowment spreadsheet, which is a monthly report that is prepared for management and for members of an investment advisory committee that we report to. The private money is invested in its returns by money managers that we employ to handle it.

Review all Grantee Status Report

Karen Pinkelman, Stephanni Ren, and Deb Reiman provided highlights from each school district's programs, including status of funds expended, Step Up to Quality ratings, enrollment, and turnover rates in Home Visitors.

Review TA Plan

Amy Bornemeier presented the Sixpence Administrative Education Specialists TA Plan. The previous board meeting in September Rosie Zweiback from UNMC Monroe Meyer Insitute distributed and presented the Sixpence 2018=2019 Annual Evaluation Report. The Sixpence team transferred those recommendations that Rosie had highlighted and then Karen, Stephanni, and Deb compared to what has already been done. They presented a table outlined for the Center and Home-based and Childcare Partnership programs in which detailed the strategies and timelines for the daily routines and activities. By implementating a TA plan there will be more structured, transparent, and sharing how intentional the TA is.

Trustee Appointment Terms

Holly Hatton Bowers – term expires December 31, 2020

Cara Smalls – term expires December 31, 2020

Helen Raikes – term expires December 31, 2019

The meeting ended at 2:53 p.m. with a ***motion to adjourn*** Kristy Feden. Second by Helen Raikes. Voting yes: Kristy Feden, Holly Hatton Bowers, Nicole Vint, and Helen Raikes. No opposition, motion carried.

Next Meeting Date: Wednesday, January 15, 2020